ADA compliant document formats

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Disclaimer: This is a summary of online resources put together by Rosemary Hartman, who is not an expert in the Americans with Disabilities Act or automatic text readers. Please consult an expert in web accessibility before posting your documents

.csv is the recommended format for data tables, so long as they contain a single row (the first row) as the header, and are accompanied by a data definition document.

Microsoft Excel can also be used, but workbook properties must be filled out, all images must have alternative text, and charts/graphs must include access information. There must also be a link to an excel viewer.

PDFs need to be “tagged” and all text should be machine-readable.

For more information see: <https://webstandards.hhs.gov/standards/3>

I have not seen any information on ADA compliance for spatial data, but here are the recommendations for archiving and sharing in general:

<https://siarchives.si.edu/what-we-do/digital-curation/recommended-preservation-formats-electronic-records>

More Useful links on web accessibility:

<https://www.gvsu.edu/dsr/making-documents-accessible-90.htm>

[https://webaim.org/standards/wcag/WCAG2Checklist.pdf](https://gcc01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwebaim.org%2Fstandards%2Fwcag%2FWCAG2Checklist.pdf&data=02%7C01%7C%7C0c9e8079f92d4f595c6508d6f9b44a24%7Cb71d56524b834257afcd7fd177884564%7C0%7C1%7C636970950082729040&sdata=dyj1vZUCqqD%2F4tULVj3vzELdAmB0BVuhfkwrlthitDI%3D&reserved=0)

* Guidance CDFW supplies for page administrators
  + Creating accessible word documents: [https://webaim.org/techniques/word/](https://gcc01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwebaim.org%2Ftechniques%2Fword%2F&data=02%7C01%7C%7C0c9e8079f92d4f595c6508d6f9b44a24%7Cb71d56524b834257afcd7fd177884564%7C0%7C1%7C636970950082729040&sdata=Yv382LZeejcJNDuCQ9YZRJxaVqrZIE03qMAmhEe0qCI%3D&reserved=0)
  + Video tutorial on creating accessible PDFs: [https://www.youtube.com/watch?v=\_OOT9N3KUNI](https://gcc01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.youtube.com%2Fwatch%3Fv%3D_OOT9N3KUNI&data=02%7C01%7C%7C0c9e8079f92d4f595c6508d6f9b44a24%7Cb71d56524b834257afcd7fd177884564%7C0%7C0%7C636970950082739038&sdata=rEY11xlk%2BKkcnZjqYYasgV2yGm9aDDl8tzqBTbc5VdY%3D&reserved=0)
  + Guidance for creating accessible PDF’s with InDesign: [https://www.adobe.com/accessibility/products/indesign.html](https://gcc01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.adobe.com%2Faccessibility%2Fproducts%2Findesign.html&data=02%7C01%7C%7C0c9e8079f92d4f595c6508d6f9b44a24%7Cb71d56524b834257afcd7fd177884564%7C0%7C1%7C636970950082739038&sdata=JizmW3B5D%2BNnUA44T27t0SMJiud%2FKr1OnN1v%2F8WlVM4%3D&reserved=0)